# Leading as a VIRTUAL TEAM MANAGER



Whether working in-office or in a virtual space, managers have the same roles and responsibilities: to direct, delegate, coach and develop people. Carrying out these responsibilities has its own unique challenges in the virtual space. Take some time to explore these resources to help your team succeed virtually.



## Managing Virtual Teams

Time: 3 mins to 1 hour Watch these videos from Linkedin Learning on how you can build trust at a distance, remove roadblocks, nurture team connections and manage workloads as a virtual team manager.



#### Challenges to Managing Virtual Teams and How to Overcome Them Time: 10 mins

In theory, virtual teams give an organization a chance to build the perfect team without geographic boundaries. It does come with some challenges, however, that need to be cared for.



#### Remote Working: Setting Yourself and Your Teams Up for Success Time: 3 to 45 mins

In this series of quick videos, LinkedIn Learning provides and excellent set of ideas and practices for working remotely.



### <u>4 Tips for Transitioning Your Teams to Remote Work</u>

Time: 5 mins Is working remotely entirely new for your team? Even if it's just a temporary arrangement, there are a few things to consider right away that can make it a win for everyone.



## <u>15 Questions About Remote Work, Answered</u>

Time: 10 mins How does remote work affect psychological health? How can a leader create a good remote culture? This resource references the COVID-19 crisis but all Q&As are pertinent to general remote work.



### Improve your virtual meetings

*Time: 10 mins* Use this guide to prepare for and improve an upcoming meeting with your virtual team members.



#### How to Build Trust on Your Virtual Team Time: 5 mins

Teams can't function well when team members don't trust one another. Building and maintaining trust in a physical environment is hard enough, but it requires an extra layer of diligence in a virtual team.

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# How to Run a Great Virtual Meeting

Virtual meetings are different from face-toface meetings...or are they? With some careful planning and execution you can make your virtual meetings every bit as effective as a room full of people. This article tells you how.

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# The Best Ways to Evaluate Remote Employees

Time: 5 mins If you can't see what your employee is doing, how do you evaluate them? You can still see what matters most: the quality/quantity of their work, the metrics they meet, and customer satisfaction.



#### Helping Remote Workers Avoid Loneliness and Burnout Time: 5 mins

Virtual employees are more prone to feelings of loneliness and more likely to burnout. As a manager, you can help prevent that.

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